

**APPLICATION FOR DIMENSIONAL VARIANCES
FOR ZONING ADMINISTRATOR
FILE NUMBER : _____
DATE: _____**

****PLEASE FILL OUT EVERY BLANK. INCOMPLETE APPLICATIONS WILL NOT BE
TAKEN TO THE ZONING ADMINISTRATOR.****

1. APPLICANT: _____

2. ADDRESS: _____

TELEPHONE NUMBER: _____ HOME _____ WORK _____

3. LOCATION OF SUBJECT PROPERTY: _____
(Street and Number)

(Zoning District)

4. TYPE OF APPEAL: (Check one or more, if needed)

- Administrative Review or Zoning Administrator's Interpretation of Zoning Ordinance or Zoning Map
- A variance from the area requirements of the Zoning Ordinance
- A variance from the requirements of the Flood Ordinance
- Denial of Administrative Permit

5. DESCRIBE THE VARIANCE NEEDED: For example, on buildings, do you need a variance from the setback requirements? If so, how much. Is it on the front, back or side? For the flood control ordinance, how much of a variance do you need?

A. Type of variance needed: _____

B. Size of variance needed (in feet) and where (side yard, front yard, etc.): _____

6. WHY DO YOU NEED THE VARIANCE? How would complying with the current ordinance impose an undue hardship or practical difficulty?: _____

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7. ATTACH SKETCH. For buildings, show size and location of building, setbacks and property lines. Give us all pertinent information so that we may understand exactly what it is you want to do.

NO VARIANCE REQUEST WILL BE CONSIDERED WITHOUT A SKETCH (SITE) PLAN.

NOTE TO THE APPLICANT: Please check this application for providing the following information:

- A site plan
- Size of variance needed
- Type of variance needed
- Where variance is needed
- Reason for variance
- Notarized statement from adjoining property owners

APPLICANT'S SIGNATURE
(Must be the property owner)

NOTE: Fee \$25.00